

Lessons Booking Module

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Section I. Introduction

1. The **Lesson Booking and appointment manage module** helps users(teacher) to schedule one-on-one appointments with other users(students). Teacher specify the periods during which he/she is available to offer service, and the length of each appointment. The students then book themselves into one of the available timeslots.
2. Totally three important parts: Course Manage; Scheduler; and Lesson manage.
3. The module Boonex "store" is also needed. It is used for courses manage. Course is product.
4. All the time related to this module, both parties will use his LOCAL time zone.

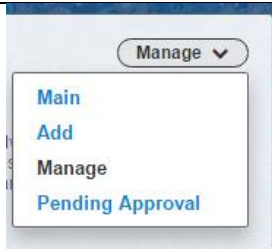
Section II. About Courses

All the pages related to courses are all based on Boonex Store.

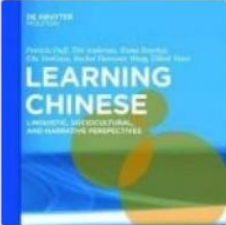
一、 Course add and edit

Only one difference from the default theme: **Every product only has one product file allowed.**

二、 Course list view

<p>Main, Manage, Pending Approval, My Store(My Products) , we call them "Course List" page.</p> <p>Course List: everything is the same with the default theme except for the change in red text.</p>	
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MY STORE




Beginner (Zero Level)

If you have no or little knowledge of Mandarin, I invite you to take the first step. Things are always difficult at the start, fortunately you found me. By study basic knowledge of pronunciation and character in 10 lessons with my effective teaching methods, you could read every Mandarin character and gain confidence in Mandarin learning. Book your session right now and start speaking Chinese!

\$1000

★★★★★
19 hours ago · From admin



Business Oral English Learning

--this is a test product,don't buy it. I have 1000 credits. I don't need them. I want to sell them with a reasonable price, totally 800 US dollars only.

\$500

★★★★★
21 hours ago · From admin

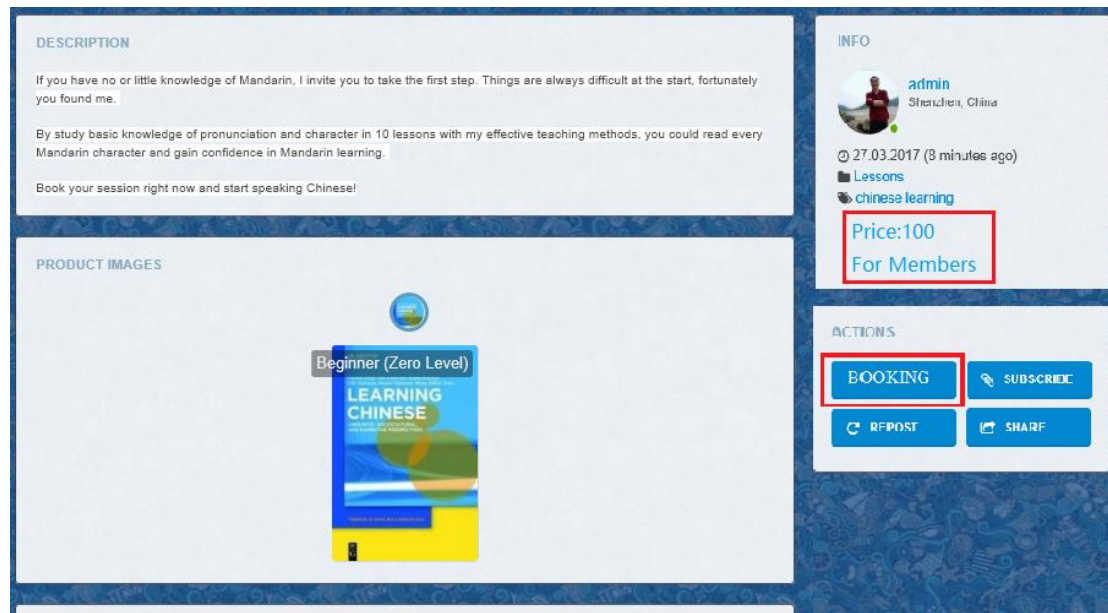
Insert two line (in green colour) just above the green price:
 Tags: XXX, XXX
 Lessons Completed:

The Same as the product above.

三、 Course detail page View

The difference from the default theme is clarified in red box.

(一) Course Detail Page---view as a student



1. Insert the "Price" info and "For members" just below the Tag; The price is counted in "Points"; For members: This means the course is allowed for members only. Teacher can set this in "add product" page.
2. Insert the BOOKING button in the Actions block;
3. Delete the "Items" block;

(二) Course Detail Page---view as the owner or admin



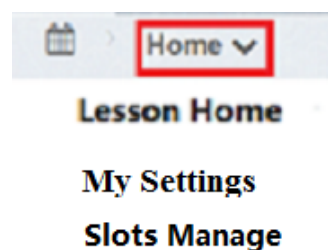
Section III. Lesson Home--Left-Top

Click "Lessons" in the top menu and go to "Lesson Home";

Click the "Home" in the Left-Top, can see the picture on the right.

My Settings and Slots Manage, Partially copied from:

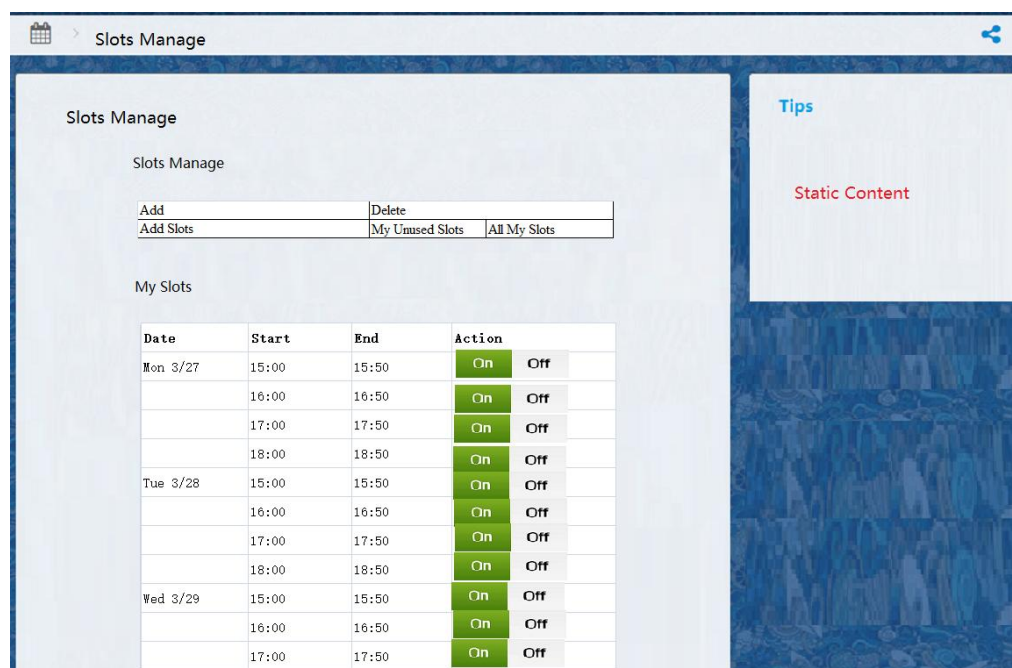
www.moodle.org/plugins/mod_scheduler



一、 [lesson_setting.php]--1



二、 [lesson_slots_manage.php]--2



The slot table shows the available slots. Teacher can click the icon in the action column to turn off or turn on again. Click Add Slots, go to next page.

(一) [lesson_slots_manage_add_slots.php]--3

The screenshot shows a web interface titled "Add Slots". The main form area contains the following fields and options:

- Date:** 18 November 2014
- Repeat time slots until:** 20 September 2014
- Add appointments on:**
 - ☒ Monday
 - ☒ Tuesday
 - ☒ Wednesday
 - ☒ Thursday
 - ☒ Friday
 - ☐ Saturday
 - ☐ Sunday
- Start time:** 14:00
- End time:** 16:00
- Divide into slots?:** Yes
- Duration:** 15 minutes per slot
- Break between slots:** 5 minutes
- Force when overlap:** No
- Display from:** Now

At the bottom of the form are two buttons: "Add Now" and "Cancel". To the right of the form is a sidebar titled "Tips" containing the text "Static Content".

1. Start date for making slots.
2. End date for making slots. Keeping it equal to start date will make slots for a single day. On a period, slots will be repeated on the hourly defined range
3. Some days can be disabled so slots won't be created those days. Take care you are not disabling all days in the range you set.
4. You set here the hour range for making slots. Hour range can roll over 00:00.
5. If enabling the "force when overlap" setting, the slot creating procedure will continue even if there are some other slots on the way. Those old slots may be destroyed after the creation. The slots in lessons with status: unconfirmed and upcoming" will not be destroyed.
6. Dividing into slots allows creating as many slots that fit within the range. If not dividing, a single slot with the given duration will be created at start of the hour range.
7. Display from: Now or later. If select later, the created slots will with "off" status.

(二) Delete slots:

My unused slots: slots cannot for booking, slots in lessons with status: closed and canceled.

All my slots: not including the slots in lessons with status: unconfirmed and upcoming.

After click delete, there should have a result page. result about the delete action.

Section IV. [lesson_home.php]--4

Lesson Home

Lessons Unconfirmed

#652890346 Sat 3/27 17:00 - 18:00

English Conversation

Teacher	Student
The Teacher's Icon	The Student's Icon

#652890346 Sat 3/27 17:00 - 18:00

English Conversation

Teacher	Student
The Teacher's Icon	The Student's Icon

Static Content

Static Content

Lessons Upcoming

#652890346 Sat 3/27 17:00 - 18:00

English Conversation

Teacher	Student
The Teacher's Icon	The Student's Icon

1. The line with lesson ID, need use the same style as a product title. Click this line will go to lesson detail page.
2. The subject line, need use the same style as a product description.
3. This page is viewable to the owner only.
4. There are four blocks: Unconfirmed; Upcoming; Canceled and Closed. The order of the blocks: unconfirmed on the top, then upcoming, closed, finally canceled. The order with the same status: ordering by the time in the slots. the latest on the top.
5. The icons of teacher and student are the same as that in lesson detail page.

一、 Lesson Home--lesson detail page

Blocks introduction--in the left column:

- A. Basic Info block
- B. Avatar block: The avatar should be the same as the avatar in the page "People".
- C. Please replace the "share" in the actions block with "**Back to Lessons**".

1. [lesson_detail_unconfirmed.php] --5--student's side

Lesson Detail Page

Basic Info

ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar

Teacher	Student
The Teacher's Icon	The Student's Icon

ACTIONS

TAGS

2. [lesson_detail_unconfirmed.php] --teacher's side

- ✚ When a slot is booked, there will have a new lesson in the "unconfirmed" block.
- ✚ If the teacher did not accept within 12 hours, the lesson will be canceled automatic.
- ✚ If the teacher did accept within 12 hours, the lesson will be upcoming.

Lesson Detail Page

Basic Info

ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar

Teacher	Student
The Teacher's Icon	The Student's Icon

ACTIONS

TAGS

- Upcoming lesson is locked. If either party want to change the appointment time, they can handle it by themselves.
- If it is later than the appointment time, the lesson status will changed to closed.

Lesson Detail Page

Basic Info

ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar

Teacher	Student
The Teacher's Icon	The Student's Icon

ACTIONS

SHARE

TAGS

4. [lesson_detail_closed_canceled.php]--7

Lesson Detail Page

Basic Info

ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar

Teacher	Student
The Teacher's Icon	The Student's Icon

ACTIONS

✕ Remove

🔗 SHARE

TAGS

Section V. Lesson Booking Steps

一、 Lesson Booking

(一) Course select

1. Go to teacher's profile page, can see a block named "My Products" (also in teacher's store).
2. Go to "Course view" (product view) page.
3. Click "Booking" button in the Actions block, Go to "slots selecting".

(二) [lesson_booking_slots_selecting.php]--8

1. Click the radio icon to select it, click again to unselect it.
2. Can select multi slots one time.
3. Click "Next", go to "IM Selecting". and the selected slots will be occupied. Cannot be booked again by others.

Date	Start	End	Choice
Mon 3/27	15:00	15:15	<input checked="" type="radio"/>
	15:20	15:35	<input checked="" type="radio"/>
	15:40	15:55	<input type="radio"/>
	16:00	16:15	<input type="radio"/>
	16:20	16:35	<input type="radio"/>
	16:40	16:55	<input type="radio"/>
Mon 3/27	15:00	15:15	<input type="radio"/>
	15:20	15:35	<input type="radio"/>
	15:40	15:55	<input type="radio"/>
	16:00	16:15	<input type="radio"/>
	16:20	16:35	<input type="radio"/>
	16:40	16:55	<input type="radio"/>
Mon 3/27	15:00	15:15	<input type="radio"/>
	15:20	15:35	<input type="radio"/>
	15:40	15:55	<input type="radio"/>

Go Back Next

Tips
Static Content

(三) [lesson_booking_IM_selecting.php]---9

1. The first time booking slots from a teacher, the student must select communication tool from the teacher's IM list, and fill in his own IM account. The settings will be saved as default setting for future booking with the same teacher. The student can change the default settings.
2. If the student didn't select and fill his own IM ID, When he click "Next", go to a new window: Sorry, IM ID not compatible.
3. If the student did not successfully go to "booking_confirm_page.php", but quit the booking, the selected slots need to release, and if it is possible, will be available to book by others.

IM Selecting

IM Selecting

Communication Tool ID

Skype waller.soong

Go Back Next

Tips

Static Content

(四) [lesson_booking_confirm.php]---10

Booking Confirm

Basic Info

ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar

Teacher	Student
The Teacher's Icon	The Student's Icon

The lesson will cost X points.
Please check again.
The points will be locked if you click YES.

Go Back Yes

Tips

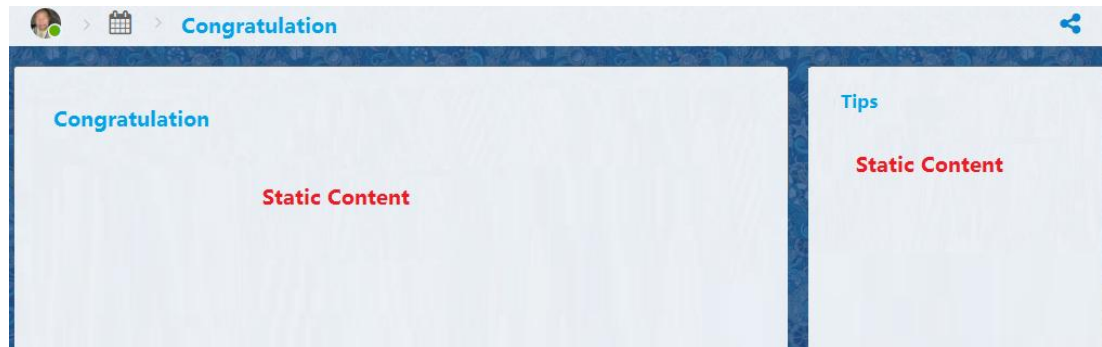
Static Content

When click yes, then:

if points enough for the lesson, will go to [lesson_booking_confirm_success.php],

If points not enough for the lesson, will go to [lesson_booking_confirm_failure.php]

(五) [lesson_booking_confirm_success.php]--11



(六) [lesson_booking_confirm_failure.php]--12

**Section I. Notifications (mail templates)**

1. Template 1: condition: a lesson is booked.
recipient: the teacher + the student
subject: a lesson is booked.
Body: Dear Nickname, + Other information
2. Template 3: condition: a lesson is canceled.
recipient: the teacher + the student
subject: a lesson is canceled.
Body: Dear Nickname, + Other information
3. Template 4: condition: a lesson is accepted.
recipient: the teacher + the student
subject: a lesson is accepted.
Body: Dear Nickname, + Other information
4. Template 5: lesson reminder
Regarding the lesson reminder, I need 24 hours, 12 hours, 2hours before the start time.
recipient: the teacher + the student
subject: a lesson is coming.
Body: Dear Nickname, + Other information

5. Template 6: A lesson is closed
 recipient: the teacher and the student
 subject: a lesson is closed.
Body: Dear **Nickname**, + Other information

Section II. Settings in "Service System administration" page







Booking time parameter: Minimum hours in advance from the appointment time. default value 24 hours. This parameter also control minimum hours in advance for a teacher to set slots.

Accept parameter: Maximum hours from the slot is booked for the teacher to accept the lesson. default value: 12 hours.

membership level settings

set members with which membership levels (multi levels) can offer service.

Section III. points changing circumstances

- If you booked a lesson from a teacher. you will have a points record like this:
 -  Action name: You booked a lesson from Nickname
 -  Number of points : the lesson price, subtracted.
- If you booked a lesson from a teacher. when the teacher canceled it. you will have a points record like this:
 -  Action name: Nickname canceled your lesson.
 -  Number of points : the lesson price, earned.
- If a student booked a lesson from you. and you accept the lesson, you will have a points record like this:
 -  Action name: You accept a lesson from Nickname
 -  Number of points : the lesson price, earned

Section IV. Other introduction

Blocks:

The blocks with red text "**Static Content**", I will create and manage them by myself.

Upcoming lessons block, should in the page builder. I need to put this block in the profile page.

How to handle this module into multi language?