
Lessons Booking Module

SECTION I. INTRODUCTION	2
SECTION II. ABOUT COURSES	2
一、 COURSE ADD AND EDIT	2
二、 COURSE LIST VIEW	2
三、 COURSE DETAIL PAGE VIEW	3
(一) COURSE DETAIL PAGE---VIEW AS A STUDENT	3
(二) COURSE DETAIL PAGE---VIEW AS THE OWNER OR ADMIN	4
SECTION III. LESSON HOME--LEFT-TOP	4
一、 [LESSON_SETTING.PHP]--1	4
二、 [LESSON_SLOTS_MANAGE.PHP]--2	5
(一) [LESSON_SLOTS_MANAGE_ADD_SLOTS.PHP]--3	5
(二) [LESSON_SLOTS_MANAGE.PHP]--2	6
(三) DELETE SLOTS:	7
SECTION IV. [LESSON_HOME.PHP]--4	7
一、 LESSON HOME--LESSON DETAIL PAGE	8
SECTION V. LESSON BOOKING STEPS	10
一、 LESSON BOOKING	10
(一) COURSE SELECT	10
(二) [LESSON_BOOKING_SLOTS_SELECTING.PHP]--8	10
(三) [LESSON_BOOKING_IM_SELECTING.PHP]---9	11
(四) [LESSON_BOOKING_CONFIRM.PHP]---10	12
(五) [LESSON_BOOKING_CONFIRM_SUCCESS.PHP]--11	12
(六) [LESSON_BOOKING_CONFIRM_FAILURE.PHP]--12	13
SECTION I. NOTIFICATIONS (MAIL TEMPLATES)	13
SECTION II. SETTINGS IN "SERVICE SYSTEM ADMINISTRATION" PAGE	13
SECTION III. POINTS CHANGING CIRCUMSTANCES	14
SECTION IV. OTHER INTRODUCTION	14

Section I Introduction

1. The **Lesson Booking and appointment manage module** helps users(teacher) to schedule one-on-one appointments with other users(students). Teacher specify the periods during which he/she is available to offer service, and the length of each appointment. The students then book themselves into one of the available timeslots.
2. Totally three important parts: Course Manage; Scheduler; and Lesson manage.
3. The module Boonex "store" is also needed. It is used for courses manage. Course is product.
4. All the time related to this module, both parties will use his LOCAL time zone.

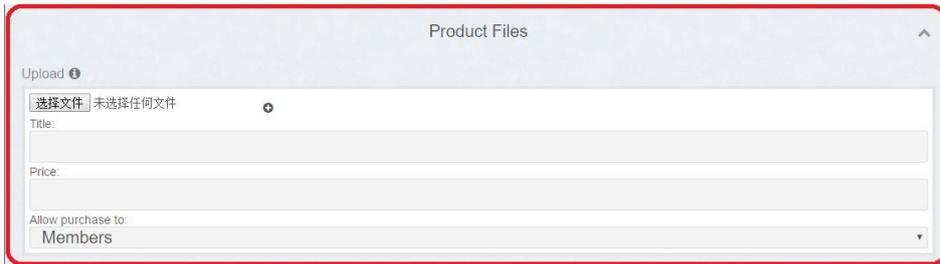
Section II About Courses

All the pages related to courses are all based on Boonex Store.

一、 Course add and edit

批注 [T1]: update time" April 4th

Everything is the same as the default feature in Boonex store except for this:
replace the red box of this picture:



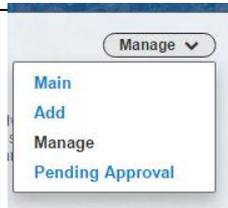
With the this picture:

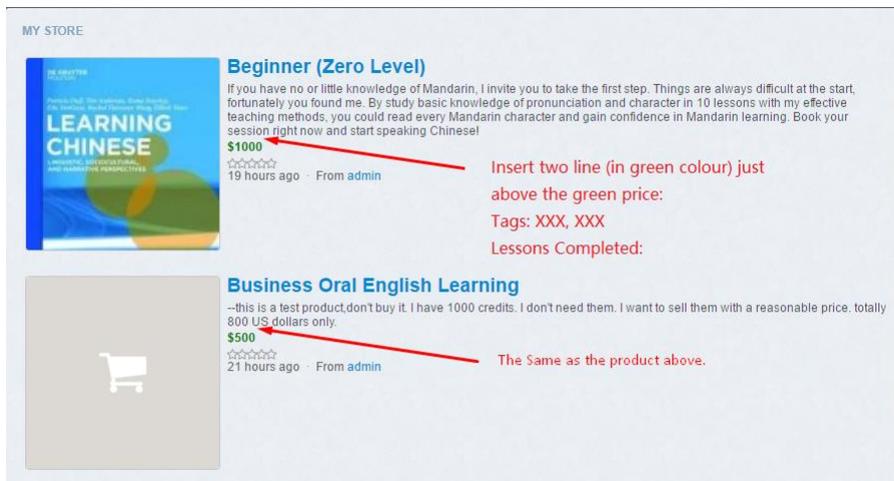


二、 Course list view

Main, Manage, Pending Approval, My Store(My Products), we call them "Course List" page.

Course List: everything is the same with the default theme except for the change in red text.

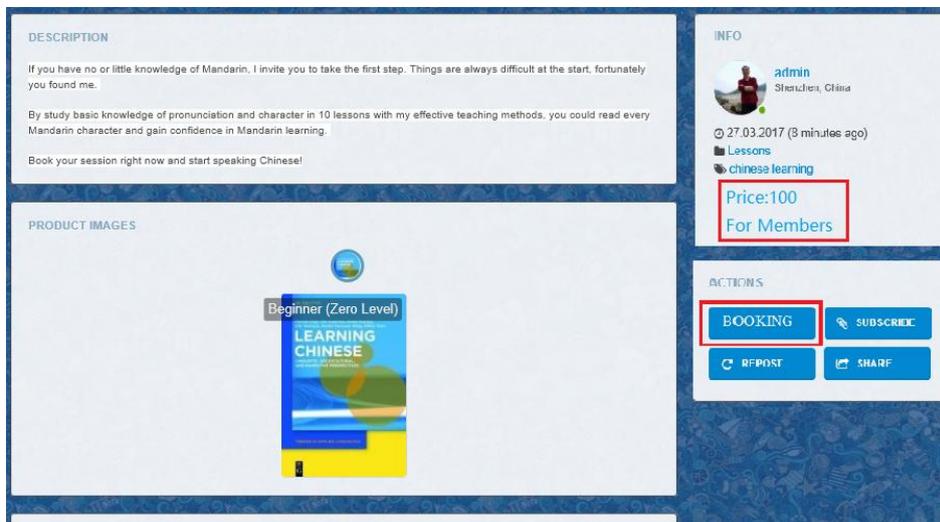




三、 Course detail page View

The difference from the default theme is clarified in red box.

(一) Course Detail Page---view as a student



1. Insert the "Price" info and "For members" just below the Tag; The price is counted in "Points"; For members: This means the course is allowed for members only. Teacher can set this in "add product" page.
2. Insert the BOOKING button in the Actions block;
3. ~~Delete the "Items" block;~~

批注 [T2]: delete time April 4th

(二) Course Detail Page---view as the owner or admin

The screenshot shows a course detail page with the following sections:

- DESCRIPTION:**

If you have no or little knowledge of Mandarin, I invite you to take the first step. Things are always difficult at the start, fortunately you found me.

By study basic knowledge of pronunciation and character in 10 lessons with my effective teaching methods, you could read every Mandarin character and gain confidence in Mandarin learning.

Book your session right now and start speaking Chinese!
- PRODUCT IMAGES:**

Shows a book cover titled "Chinese learning LEARNING CHINESE".
- INFO:**

admin
Scheduler, China
27.03.2017 (8 minutes ago)
Lessons
Chinese learning
Price:100
For Members
- ACTIONS:**

EDIT, DELETE, SHARE, BROA..., FEATURE, SUBSC..., REPOST

Section III. Lesson Home--Left-Top

Click "Lessons" in the top menu and go to "Lesson Home";
Click the "Home" in the Left-Top, can see the picture on the right.
My Settings and Slots Manage, Partially copied from:
www.moodle.org/plugins/mod_scheduler

The screenshot shows the Lesson Home page with the following elements:

- Top navigation: Home (highlighted with a red box)
- Main heading: Lesson Home
- Sub-headings: My Settings, Slots Manage

一、 [lesson_setting.php]--1

The screenshot shows the My Setting page with the following sections:

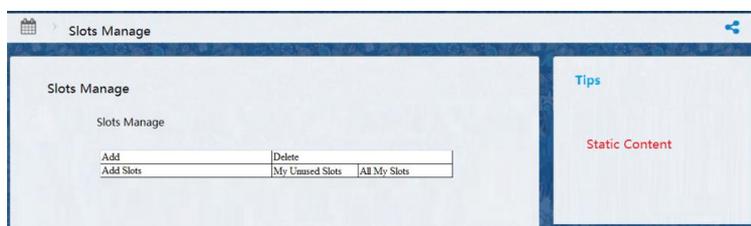
- IM SETTINGS:**

Maximum 5 IM Tools.
- Tips:**

Static Content

二、 [lesson_slots_manage.php]--2)

批注 [T3]: update time: April 4th



without slots. Click Add Slots, go to next page.

(一) [lesson_slots_manage_add_slots.php]--3)

批注 [T4]: update time: April 4th

1. **Days period select:** Minimum one day, maximum 60 days.
2. **Days select:** Minimum one day.
3. **Time span select:** Minimum one hour. Hour range can roll over 00:00
4. **Time slots setting:** duration disallow to edit by the teacher. it will be set in the admin area.
5. **Make slots:** click make slots, slots will be made. **but with status "off"**. The slot creating procedure will continue even if there are some other slots on the way. Those old slots may be destroyed after the creation. The slots in lessons with status: unconfirmed and upcoming" will not be destroyed.

Add Slots

Days period select

Start date: 18 November 2014

End date: 20 September 2014

Days selecting

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

Time span select

Start time: 14:00

End time: 16:00

Time slots setting

Duration: 15 minutes per slot

Break between slots: 5 minutes

[Make slots](#) [Cancel](#)

(二) [lesson_slots_manage.php]-2

批注 [T5]: update time: April 4th

Slots Manage

Slots Manage

Add	Delete
Add Slots	My Unused Slots All My Slots

My Slots

[Enable all](#) [Disable all](#)

Date	Start	End	Action	
Mon 3/27	15:00	15:50	On	Off
	16:00	16:50	On	Off
	17:00	17:50	On	Off
	18:00	18:50	On	Off
Tue 3/28	15:00	15:50	On	Off
	16:00	16:50	On	Off
	17:00	17:50	On	Off
Wed 3/29	15:00	15:50	On	Off
	16:00	16:50	On	Off
	17:00	17:50	On	Off

(三) Delete slots:

My unused slots: slots cannot for booking, slots in lessons with status: closed and canceled.
 All myslots: not including the slots in lessons with status: unconfirmed and upcoming.
 After click delete, there should have a result page. result about the delete action.

Section IV. [lesson_home.php]--4

Lesson Home

Lessons Unconfirmed

#652890346 Sat 3/27 17:00 - 18:00

English Conversation

Teacher	Student
The Teacher's Icon	The Student's Icon

#652890346 Sat 3/27 17:00 - 18:00

English Conversation

Teacher	Student
The Teacher's Icon	The Student's Icon

Lessons Upcoming

#652890346 Sat 3/27 17:00 - 18:00

English Conversation

Teacher	Student
The Teacher's Icon	The Student's Icon

Static Content

Static Content

1. The line with lesson ID, need use the same style as a product title. Click this line will go to lesson detail page.
2. The subject line, need use the same style as a product description.
3. This page is viewable to the owner only.

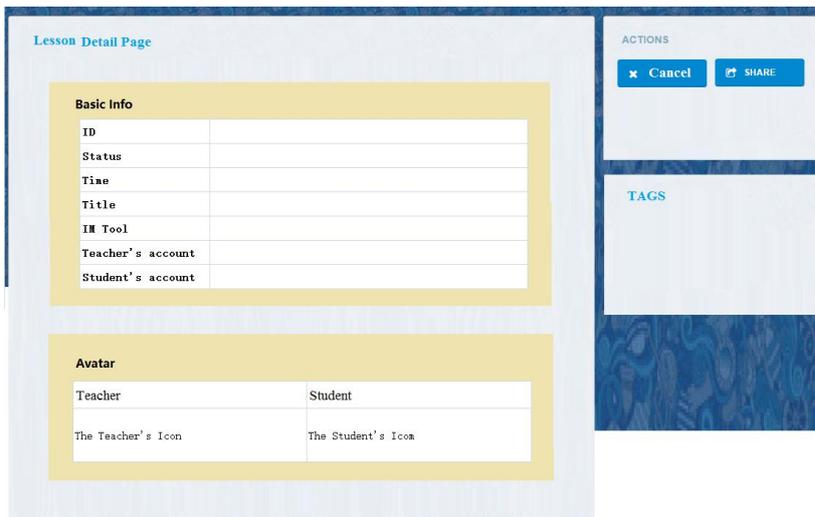
4. There are four blocks: Unconfirmed; Upcoming; Canceled and Closed. The order of the blocks: unconfirmed on the top, then upcoming, closed, finally canceled. The order with the same status: ordering by the time in the slots. the latest on the top.
5. The icons of teacher and student are the same as that in lesson detail page.

一、 Lesson Home--lesson detail page

Blocks introduction--in the left column:

- A. Basic Info block
- B. Avatar block: The avatar should be the same as the avatar in the page "People".
- C. Please replace the "share" in the actions block with "**Back to Lessons**".

1. [lesson_detail_unconfirmed.php] --student's side



2. [lesson_detail_unconfirmed.php] --teacher's side

- ✚ When a slot is booked, there will have a new lesson in the "unconfirmed" block.
- ✚ If the teacher did not accept within 12 hours, the lesson will be canceled automatic.
- ✚ If the teacher did accept within 12 hours, the lesson will be upcoming.

Lesson Detail Page

Basic Info	
ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar	
Teacher	Student
The Teacher's Icon	The Student's Icon

ACTIONS

TAGS

3. [lesson_detail_upcoming.php]--6

- ✚ Upcoming lesson is locked. If either party want to change the appointment time, they can handle it by themselves.
- ✚ If it is later than the appointment time, the lesson status will changed to closed.

Lesson Detail Page

Basic Info	
ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar	
Teacher	Student
The Teacher's Icon	The Student's Icon

ACTIONS

TAGS

4. [lesson_detail_closed_canceled.php]--7

Lesson Detail Page

ACTIONS

✕ Remove
🏠 SHARE

Basic Info

ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar

Teacher	Student
The Teacher's Icon	The Student's Icon

TAGS

Section V. Lesson Booking Steps

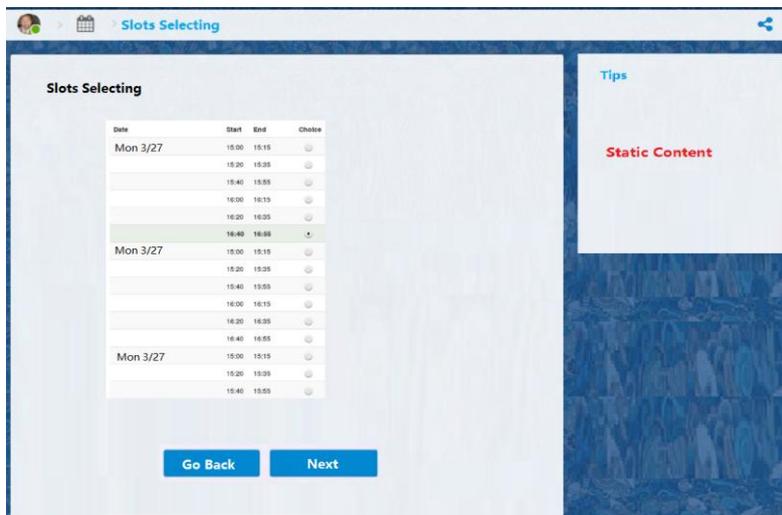
一、 Lesson Booking

(一) Course select

1. Go to teacher's profile page, can see a block named "My Products" (also in teacher's store).
2. Go to "Course view" (product view) page.
3. Click "Booking" button in the Actions block, Go to "slots selecting".

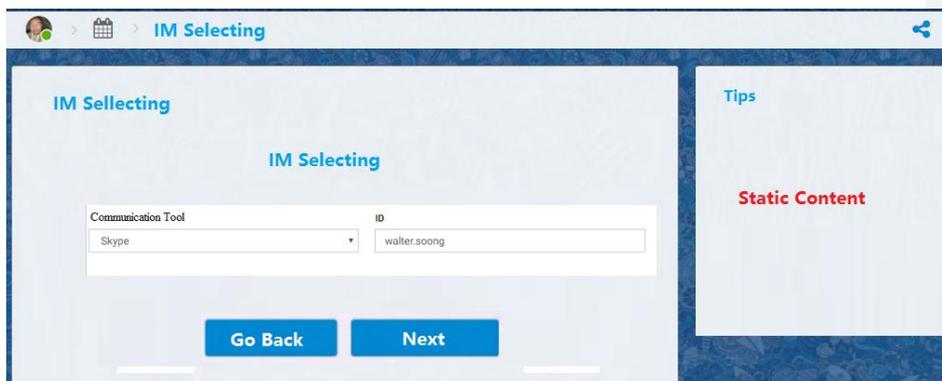
(二) [lesson_booking_slots_selecting.php]--8

1. Click the radio icon to select it, click again to unselect it.
2. Can select multi slots one time.
3. Click "Next", go to "IM Selecting". and the selected slots will be occupied. Cannot be booked again by others.



(三) [lesson_booking_IM_selecting.php]---9

1. The first time booking slots from a teacher, the student must select communication tool from the teacher's IM list, and fill in his own IM account. The settings will be saved as default setting for future booking with the same teacher. The student can change the default settings.
2. If the student didn't select and fill his own IM ID, When he click "Next", go to a new window: Sorry, IM ID not compatible.
3. If the student did not successfully go to "booking_confirm_page.php", but quit the booking, the selected slots need to release, and if it is possible, will be available to book by others.



(四) [lesson_booking_confirm.php]---10

Booking Confirm

Basic Info

ID	
Status	
Time	
Title	
IM Tool	
Teacher's account	
Student's account	

Avatar

Teacher	Student
The Teacher's Icon	The Student's Icon

The lesson will cost X points.
Please check again.
The points will be locked if you click YES.

[Go Back](#) [Yes](#)

Tips

Static Content

When click yes, then:

if points enough for the lesson, will go to [lesson_booking_confirm_success.php],

If points not enough for the lesson, will go to [lesson_booking_confirm_failure.php]

(五) [lesson_booking_confirm_success.php]--11

Congratulation

Static Content

Tips

Static Content

(六) [lesson_booking_confirm_failure.php]--12

**Section I. Notifications (mail templates)**

1. Template 1: condition: a lesson is booked.
recipient: the teacher + the student
subject: a lesson is booked.
Body: Dear Nickname, + Other information
2. Template 3: condition: a lesson is canceled.
recipient: the teacher + the student
subject: a lesson is canceled.
Body: Dear Nickname, + Other information
3. Template 4: condition: a lesson is accepted.
recipient: the teacher + the student
subject: a lesson is accepted.
Body: Dear Nickname, + Other information
4. Template 5: lesson reminder
Regarding the lesson reminder, I need 24 hours, 12 hours, 2hours before the start time.
recipient: the teacher + the student
subject: a lesson is coming.
Body: Dear Nickname, + Other information
5. Template 6: A lesson is closed
recipient: the teacher and the student
subject: a lesson is closed.
Body: Dear **Nickname**, + Other information

Section II. Settings in "Service System administration" page

Booking time parameter: Minimum hours in advance from the appointment time. default value 24 hours. This parameter also control minimum hours in advance for a teacher to set slots.

Accept parameter: Maximum hours from the slot is booked for the teacher to accept the lesson. default value: 12 hours.

Slots duration parameter: default 55 (minutes).

批注 [T6]: add it on April 4th

membership level settings

set members with which membership levels (multi levels) can offer service.

Section III. points changing circumstances

1. If you booked a lesson from a teacher. you will have a points record like this:
 - + Action name: You booked a lesson from Nickname
 - + Number of points : the lesson price, subtracted.
2. If you booked a lesson from a teacher. when the teacher canceled it. you will have a points record like this:
 - + Action name: Nickname canceled your lesson.
 - + Number of points : the lesson price, earned.
3. If a student booked a lesson from you. and you accept the lesson, you will have a points record like this:
 - + Action name: You accept a lesson from Nickname
 - + Number of points : the lesson price, earned

Section IV. Other introduction

Blocks:

The blocks with red text "**Static Content**", I will create and manage them by myself.

Upcoming lessons block, and "**Unconfirmed lesson block**" should in the page builder. I need to put this block in the profile page.

批注 [T7]: update time: April 4th